

**Minutes of
Regular Meeting of Board of Trustees
York School District One
1475 East Liberty Street
York, South Carolina 29745
Tuesday, June 8, 2021**

In accordance with the South Carolina Code of Laws, 1976, Section 30-4-80 (d) as amended, *The Herald*, *Charlotte Observer*, *WRHI Radio*, *Cable News Two and News 19 (Columbia)* were properly notified of the date, place, and time of the meeting. The regularly scheduled meeting of the York School District One Board of Trustees was held on Tuesday, June 8, 2021 and began at 6:30 PM. The public was notified through the news media mentioned. An agenda for the meeting was posted on BoardDocs and the district's website.

Chair Howell called the meeting to order and welcomed all those in attendance. It was noted that there was no one present from the media. Pastor Nick Setzer, First Presbyterian Church, York, gave the invocation. Everyone stood for the Pledge of Allegiance to the USA flag led by virtually by Floyd D. Johnson Technology students Katelynn Kimbrell, Talayeh McConnell, and A'Mari Nelson. Chair Howell noted that no one submitted paperwork to speak during the public forum. A quorum was established with the following Board members present:

Diane Howell, Chair
Betty F. Johnson
Mike Smith

Wade Anderson
Tracy Miskelly, Secretary

Scott Childers
Christopher Revels, Vice Chair

Mrs. Kelly Coxe, District Superintendent

Action: Consent Agenda

Motion Betty F. Johnson made a motion to approve the consent agenda as presented. Tracy Miskelly seconded the motion. The motion passed by unanimous consent of the Board.

Assistant Superintendent for Finance & Operations Mrs. Amy Hagner

- *Summer Feeding Programs*
Mrs. Hagner informed the Board of the dates, times, and sites of the various summer feeding opportunities provided for YSD1 students.
- *YCHS Turf Track Replacement*
Mrs. Hagner shared that the bid opening for the turf and track replacement was held on March 25, 2021. The District had four companies bid on the project, and the lowest bid was AstroTurf Construction Corporation at a total cost of \$917,520. Work on the project will begin as soon as school is out.

Action: J Policies Revisions (2nd & Final Reading)

Motion Christopher Revels made a motion to approve the J Policy revisions as presented by the district administration, for second and final reading. Betty F. Johnson seconded the motion. The motion passed by unanimous consent of the Board.

Policies

Policy JK Student Discipline
Policy JKA Corporal Punishment
Policy JKD Suspension of Students
Policy JKE Expulsion of Students
Policy JLA Student Insurance Coverage
Policy JLCB Immunization of Students
Policy JLCC Communicable/Infectious Diseases
Policy JLCD Assisting Students with Medicines
Policy JLCDA Student Healthcare Plans
Policy JLCDB Use of Epinephrine Auto-Injectors
Policy JLCDC Food Allergies and Special Dietary Needs
Policy JLCE First Aid and Emergency Care
Policy JLCEE Automated External Defibrillators (AEDs)
Policy JLCEF Concussions and Student Athletes
Policy JLCF School Nurses
Policy JLD School Counseling
Policy JLDDB Self-Esteem Promotion/Suicide Prevention
Policy JLF Student Welfare
Policy JLIB Student Dismissal Precautions
Policy JM Student Awards, Honors and Scholarships
Policy JQ Student Fees, Fines and Charges
Policy JRA Student Records

Exhibits

JKD-E
JKE-E (2)
JKE-E
JLCDA-E (2)
JLCEE-E (2)
JLCEE-E (4)
JLF-E
JLCEF-E
JLCEE-E (1)
JLCDA-E (1)
JRA-E (1)
JRA-E (2)

Administrative Rules

AR JKD-R Suspension of Students
AR JKE-R Expulsion of Students
AR JLCD-R Assisting Students with Medicines
AR JLCDA-R Student Healthcare Plans
AR JLCDC-R Food Allergies and Special Dietary Needs
AR JLCE-R First Aid and Emergency Care
AR JLCEE-R Automated External Defibrillators (AEDs)
AR JLCEF-R Concussions and Student Athletes

AR JLDDB-R Suicide Prevention, Intervention, And Postvention

AR JLF-R Student Welfare

AR JRA-R Student Records

Action: **D & E Policy Revisions (1st Reading)**

Motion Scott Childers made a motion to approve the D & E Policy revisions as presented by the district administration, for first reading. Wade Anderson seconded the motion. The motion passed by unanimous consent of the Board.

D Policies

Policy DA Fiscal Management Goals/Priority Objectives

Policy DB Annual Budget

Policy DBG Budget Adoption Process

Policy DBJ Budget Transfers

Policy DC Taxing and Borrowing

Policy DD Funding Proposals, Grants and Special Projects

Policy DDA Federal Fiscal Compliance

Policy DDB Online Fundraising Campaigns/Crowdfunding

Policy DFAA Use of Surplus Funds

Policy DFAC Operating Fund Balance

Policy DFG Tuition Income

Policy DGA Authorized Signatures

Policy DH Bonded Employees and Officers

Policy DI Fiscal Accounting and Reporting

Policy DID Inventories

Policy DIEA Anti-Fraud

Policy DJ Purchasing

Policy DJGA Sales Calls and Demonstrations

Policy DK Payment Procedures

Policy DKA Payroll Procedures/Schedules

Policy DKB Salary Deductions

Policy DKC Expense Authorization/Reimbursement

Policy DM Cash in School Buildings

Policy DN School Properties Disposition

The following D policies will be deleted:

Policy DBD Determination of Budget Priorities

Policy DBF Budget Hearings and Reviews

Policy DFAB Fund Balance

Policy DIE Audits/ Financial Monitoring

Exhibits

File DDB-E (1) Online Fundraiser Guidelines

File DDB-E (2) York School District One Online Fundraiser Approval

File DDB-E (3) Online Fundraising Summary Report

D Administrative Rules

AR DDA-R Federal Fiscal Compliance
AR DFAC-R Operating Fund Balance
AR DI-R Fiscal Accounting and Reporting

E Policies

Policy EA Support Services Goals / Priority Objectives
Policy EB Environmental and Safety Program
Policy EBAB Hazardous Materials
Policy EBBA Prevention of Disease/Infection Transmission
Policy EBC Emergencies
Policy EBCB Safety Plans and Drills
Policy EBCE School Closings and Cancellations
Policy EC Buildings/Grounds/Property Management
Policy ECA Security
Policy ECAC Vandalism
Policy ECB Buildings and Grounds Maintenance
Policy ED Materials and Equipment Management
Policy EDE Resource Conservation/Waste Management and Recycling
Policy EEA Student Transportation
Policy EEAC Bus Scheduling and Routing
Policy EEAE Bus Safety Program
Policy EEAE Student Conduct on Buses
Policy EEAG Student Transportation in Private Vehicles
Policy EF Food Services
Policy EFE Competitive Food Sales/Vending Machines
Policy EGAD Copyright Compliance
Policy EHB Data/Records Retention
Policy EI Insurance Program/Risk Management

E Administrative Rules

AR EBC-R (1) Remote Work
AR EBC-R (2) Remote Instruction
AR EBC-R (3) Virtual Board Meetings
AR- EBCB Safety Plans and Drills
AR ED-R Materials and Equipment Management
AR EEAC-R Bus Scheduling and Routing
AR EEAE-R Bus Safety Program
AR EEAE-R Student Conduct On Buses
AR EF-R Food Services
AR EFE-R Competitive Food Sales/Vending Machines
AR EGAD-R Copyright Compliance

E Exhibits

File EEAE-E Drug and Alcohol Testing Program Acknowledgement Form
File EGAD-E Statement Regarding Audio/Visual Work Usage in The Classroom

Action: 2021-2022 Budget (2nd & Final Reading)

Motion Mike Smith made a motion to approve for 2nd and final reading, the 2021-2022 General Fund budget in the amount of \$51,193,953 with the understanding that the expenditures should not exceed the revenue. The 2021-2022 budget also includes a 5.0 mill increase. Betty F. Johnson seconded the motion. The motion passed by unanimous consent of the Board.

Coordinator of Special Projects Mrs. Lisa Spangler

Action: Federal Programs Grant Submission Approvals

Motion: A motion was made by Betty F. Johnson to approve the Federal Programs Grants submissions as presented by the district administration. Christopher Revels seconded the motion. Motion passed by unanimous consent of the Board.

Office of Instruction Mrs. Elissa Cox

- ***2021-2022 In-Person Operational Plan***
Mrs. Elissa Cox, Director of Secondary & Virtual Programs and Mr. Kevin Queen, Director of Transportation & Safety provided a detailed explanation of the draft 2021-2022 In-Person Operational Plan. The presentation included parent & staff survey feedback results and in-person operational considerations.

A copy of the presentation and the draft operational plan is listed as **ATTACHMENT 1** of these minutes.

Office of Human Resources Mr. Oliver Love

Action: Certified Resignation & Release of 2021-2022 Contract

Motion Mike Smith made a motion to accept the certified staff member resignation effective the end of the 2020-2021 school year and release them from his/her 2021-2022 contract. Wade Anderson seconded the motion. The motion passed by unanimous consent of the Board.

Action: Certified Retirements

Motion Betty F. Johnson made a motion to accept the certified staff members' retirements, effective the end of the 2020-2021 school year. Scott Childers seconded the motion. The motion passed by unanimous consent of the Board.

Action: Certified Recommendations – Retirees 2021-2022

Motion: A motion was made by Mike Smith to approve the certified retiree recommendations for the 2021-2022 school year, as presented by the district administration. Tracy Miskelly seconded the motion. Motion passed by unanimous consent of the Board.

Action: Certified Recommendations 2021-2022

Motion Christopher Revels made a motion to approve the certified recommendations as presented by district administration for the 2021-2022 school year. Mike Smith seconded the motion. The motion passed by unanimous consent of the Board.

Superintendent Mrs. Kelly Cox

Action: Meeting Dates 2021-2022

Motion: Scott Childers made a motion to approve the meeting dates for the 2021-2022 school year as presented. Christopher Revels seconded the motion. Motion passed by unanimous consent of the Board. It was noted that the April 2022 meeting was changed because of a conflict with Spring Break.

A copy of the meeting dates is listed as ATTACHMENT 2 of these minutes.

Action: Regular Board Meeting Location and Time Changes

Motion: Tracy Miskelly made a motion to move the August, December, and May regular Board meetings to the YCHS auditorium and change the time of the August 2021 meeting to 9:00 AM. Wade Anderson seconded the motion. Motion passed by unanimous consent of the Board.

Action: York Middle School Principal 2021-2022

Motion Mike Smith made a motion to approve the York Middle School Principal recommendation as presented by district administration for the 2021-2022 school year. Christopher Revels seconded the motion.

Executive Session

Scott Childers made a motion to go into executive session to discuss the Middle School Principal position (7:30 PM). Betty F. Johnson seconded the motion. Motion passed by unanimous consent of the Board.

Return to Open Session

Mike Smith made a motion to return to open session (7:37 PM). The motion was seconded by Christopher Revels. Motion passed by unanimous consent of the Board.

Motion passed by unanimous consent of the Board regarding the approval of the York Middle School Principal.

- *Upcoming Dates*

Mrs. Coxe highlighted some of the upcoming dates listed below, noting that the June 17th tentative Called Meeting is not needed.

- June 8, 2021 @ 5:30 PM, Public Hearing of the 2021-2022 Budget
- June 8, 2021 @ 6:30 PM, Regularly Scheduled Meeting
- June 11, 2021 @ 10:00 AM, YCHS Graduation, YCHS Football Stadium
- June 14, 2021, Summer hours begin
- ~~June 17, 2021, Board Work Session—Canceled~~
- July 5, 2021, District closed for July 4th Holiday
- July 27, 2021 @ 5:00 PM - Called Board Meeting
- August 9, 2021, Teachers Return
- August 10, 2021 @ 9:00 AM, Board of Trustees Meeting & Opening Convocation, YCHS Auditorium
- August 16, 2021, Students Return

Chair Howell thanked everyone for a successful year and encouraged everyone to rest and relax over the summer break.

Executive Session

Chair Howell noted that the Board needed an executive session to discuss a certified administrator matter.

Motion: Betty F. Johnson made a motion to go into executive session to discuss a certified administrator matter (7:45 PM). Scott Childers seconded the motion. Motion passed by unanimous consent of the Board.

Motion: Mike Smith made a motion to return to open session (7:55 PM). Scott Childers seconded the motion. Motion passed by unanimous consent of the Board.

The following action was taken when the Board returned to open session.

Adjourn

Motion Mike Smith made a motion to adjourn for the evening (7:59 PM). Betty F. Johnson seconded the motion. Motion passed by unanimous consent of the Board.

Meeting adjourned.

Respectfully submitted,

Tracy Miskelly, Secretary

Renee Webb, Recorder